

To: All Members of the Authority



The Protocol and Procedure for visitors attending meetings of Merseyside Fire and Rescue Authority can be found by clicking [here](#) or on the Authority's website:
<http://www.merseyfire.gov.uk> - About Us > Fire Authority.

**J. Henshaw
LLB (Hons)
Clerk to the Authority**

Tel: 0151 296 4000
Extn: 4113 Kelly Kellaway

Your ref:

Our ref HP/NP

Date: 6 June 2016

Dear Sir/Madam,

You are invited to attend a meeting of the **AUTHORITY** to be held at **1.00 pm** on **TUESDAY, 14TH JUNE, 2016** in the Liverpool Suite at Merseyside Fire and Rescue Service Headquarters, Bridle Road, Bootle.

Yours faithfully,

Clerk to the Authority

Encl.

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MERSEYSIDE FIRE AND RESCUE AUTHORITY

AUTHORITY

14 JUNE 2016

AGENDA

1. Preliminary Matters

The Authority is requested to consider the identification of:

- a) declarations of interest by individual Members in relation to any item of business on the Agenda
- b) any additional items of business which the Chair has determined should be considered as matters of urgency; and
- c) items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information.

2. Minutes of the Previous Meeting (Pages 7 - 10)

The Minutes of the previous meeting of the Authority, held on 26th May 2016, are submitted for approval as a correct record and for signature by the Chair.

3. Part 2 EXEMPT Minutes (Pages 11 - 12)

The Part 2 EXEMPT minutes of the previous meeting held on 26th May 2016, are submitted for approval as a correct record and for signature by the Chair.

4. Election of Chairman

To elect a Chairman of the Authority for 2016-17.

5. Election of Vice-Chairman

To elect a Vice-Chairman of the Authority for 2016-17.

6. Membership of the Authority 2016/17 (Pages 13 - 16)

To consider report CFO/055/16 of the Monitoring Officer, concerning the changes to the Membership of the Authority for 2016-17.

7. Structure Of The Authority 2016/17 (Pages 17 - 26)

To consider Report CFO/054/16 of the Monitoring Officer, concerning the

structure of the Authority for 2016/17, Committee powers and appointments to Committees and Lead Member and Ambassador roles.

8. **The Authority Constitution 2016/2017** (Pages 27 - 272)
To consider Report CFO/046/16 of the Monitoring Officer, concerning the Authority's Constitution for 2016/17.

9. **Authority Meeting Dates for 2016/17; and Draft Dates for 2017/18**
(Pages 273 - 280)
To consider Report CFO/052/16 of the Monitoring Officer, concerning confirmation of the draft dates for Authority Committee meetings and events for 2016/17; and draft dates for Authority Committee meetings for 2017/18.

10. **Members Allowance Payments 2015/16** (Pages 281 - 286)
To consider Report CFO/049/16 of the Monitoring Officer, concerning payments made to Members in the form of allowances during the financial year 2015/16.

11. **Scheme Of Members Allowances 2016/17** (Pages 287 - 306)
To consider Report CFO/050/16 of the Monitoring Officer, concerning a review of the current Scheme of Members Allowances and any changes the Authority wishes to make to the Scheme.

12. **Questions On The Discharge Of Functions** (Pages 307 - 308)
To consider Report CFO/047/16 of the Monitoring Officer, concerning the nomination of a Member from each of the five constituent District Councils, as the Member responsible for answering questions within their Council on the discharge of the functions of the Authority.

13. **Appointment Of Authority Members To Outside Organisations** (Pages 309 - 312)
To consider Report CFO/051/16 of the Monitoring Officer, concerning the Outside Bodies to which the Authority is currently affiliated; and to request where appropriate, confirmation of continued affiliation for 2016/17 and the appointment of representatives to those organisations.

14. Approved Conference And Outside Meetings (Pages 313 - 316)

To consider Report CFO/053/16 of the Monitoring Officer, concerning the list of approved conferences and outside meetings and any revisions to that list that the Authority wish to make.

15. Meetings With National Politicians At Party Political Conferences (Pages 317 - 320)

To consider Report CFO/048/16 of the Monitoring Officer, concerning the possible attendance of Members at meetings held at the location of Party Political Conferences, in order to make Authority related representations in line with the Members Scheme of Allowances.

16. Provision of Travel Management Services (Pages 321 - 324)

To consider report CFO/056/16 of the Monitoring Officer, concerning the award of the contract for Travel Management Services.

If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.